



2014 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant #: 20140271

Organization / Agency Information

\$25,000

Organization/Agency Name: <i>LTSC Community Development Corporation</i>		
20673		
Physical Address: 231 E. Third Street, Suite G106		City/State/Zip Los Angeles, CA 90013
Mailing Address: 231 E. Third Street, Suite G106		City/State/Zip Los Angeles, CA 90013
CEO or Director: <i>Dean Matsubayashi</i>		Title: <i>Executive Director</i>
Phone: 213-473-3030	Fax: 213-473-3031	Email: <i>dmatsubayashi@LTSC.org</i>
Contact Person: <i>Julie Itahara</i>		Title: <i>Development Associate</i>
Phone: 213-473-3027	Fax: 213-473-3031	Email: <i>jitahara@LTSC.org</i>
Web Site Address: <i>www.LTSC.org</i>		Tax ID: 95-4444102

Program / Grant Information

Interest Area: Health Environment Animal Protection Education Human Dignity

Program / Project Name: <i>Senior Services Volunteer Program</i>		
Amount of Grant Requested: \$25,000	Total Organization Budget: \$9,244,849	Percentage of Organization's Total Budget used for Administration: 13%
Purpose of Grant Request (one sentence): <i>LTSC will recruit and train 20-25 volunteers to serve 300 homebound, isolated seniors.</i>		
Gimbel Grants Received: <i>List Year(s) and Award Amount(s) None</i>		

Signatures

Board President / Chair:	Signature:	Date:
<i>Alan Nishio, President</i>	<i>Alan Nishio</i>	<i>February 25, 2014</i>
Executive Director/President:	Signature:	Date:
<i>Dean Matsubayashi, Executive Director</i>		<i>2-25-2014</i>

I. Organization Background; Target Population:

A) What is the history, mission and/or purpose of your organization?

LTSC was first established in 1979 to provide linguistically appropriate and culturally sensitive social services for the Little Tokyo neighborhood and the broader Japanese American community. Responding to the various changes and challenges facing Little Tokyo and the broader community, LTSC has grown significantly in size, scope, and breadth, including the establishment of the community development arm of the organization. Today, LTSC continues to provide the social services along with programs focusing on community growth, affordable housing and economic development.

B) What are some of your past organizational accomplishments (last three years)?

Over the last three years LTSC has developed 236 units of affordable housing and has 208 units in its pipeline. LTSC provides on-site tenant services and programs for 1,000 children and adults including childcare, early child development, after school programs, youth mentoring, and case management. We are working with the community on an initiative called "Sustainable Little Tokyo" that will generate an urban design plan for Little Tokyo that will help create green, inclusive revitalization in our neighborhood.

C) What are your key programs and activities?

LTSC's programs are designed to serve 3 interrelated fields: (1) Little Tokyo (2) Japanese Americans and (3) other low-income populations of Los Angeles. The major long-term vision for LTSC is to revitalize Little Tokyo into a vibrant community by addressing the problem of cultural and community survival and promoting its economic health. LTSC was originally founded in 1979 to serve the monolingual Japanese seniors living in Little Tokyo and it continues to serve the Japanese American population living in Los Angeles. An additional set of programs serve low-income groups and the Asian Pacific Islander population in Los Angeles.

II. Project Information:

A) Statement of Need

1. Specify the community need you want to address and are seeking funds for.

LTSC's Social Services Department provides services to older adults who live in affordable housing units throughout Los Angeles. The majority of the seniors we serve live alone or with an elderly spouse without a caregiver or family support. An important role of the staff is to assist seniors to have the best quality of life while living independently for as long as possible.

B) Project Goal, Objectives and Methodology

1. State your project goal. Describe your project.

The goal of the project is to provide services to and activities for frail and/or homebound seniors so that they may remain independent in the community for as long as possible and delay institutionalized care. LTSC will recruit and train 20-25 baby-boomer age volunteers to become receptionists, intake specialists, activities coordinators, junior case managers and in-home friendly visitors. The project will meet the community need by effectively expanding LTSC's ability to serve many more seniors. This project is unique in that it will (a) increase the positive impact of social services and activities by deploying volunteers to deliver these services to seniors, (b) utilize the untapped skills and resources of a cohort of retiring baby boomers, engage

them into productive and meaningful activities, therefore promoting wellness in the volunteers themselves, and (c) benefit LTSC by reducing staffing costs without lowering service quality.

2. State up to three objectives.

Objective I: 300 seniors will receive individual case management services and/or small group consumer education and training from volunteers during month 4-12 of grant period.

Activities: Volunteers will be deployed as receptionists, intake specialists, activities coordinators, junior case managers and home-visit volunteers to serve homebound seniors.

Objective II: LTSC will recruit and train 20-25 baby boomer age volunteers to provide basic case management to homebound seniors in 3 months.

Activities: LTSC will conduct outreach in the community to recruit volunteers with flyers, telephone calls, advertisements and meetings. LTSC will conduct ten 2-hour volunteer training sessions.

Objective III: LTSC will save an equivalent of 1 FTE case manager's salary or \$35,000 during a one-year period and increase its capacity to serve seniors.

Activities: We anticipate each volunteer will "work" 12 hours a month for nine months. This equals 2,160 hours a year in volunteer time.

Provide a timeline for implementing the project

Timeline: Month 1: Recruit and train volunteers; Months 2 and 3: Conduct 10 two-hour trainings; Month 4: Volunteers begin providing services to senior clients; Month 5: Volunteer support group meetings held quarterly; volunteer survey conducted; Months 6-continuing: Volunteers provide services to senior clients; client surveys distributed; client intake sheets counted; 6 month client follow-up; Month 12: 6 month client follow-up, Program evaluated

3. Who will this grant serve? Describe your target population.

This grant will serve baby-boomer volunteers and low-income homebound frail seniors. To recruit volunteers LTSC will target Japanese American retirees. Many of these seniors are retired and are not seeking employment but are looking to remain active and engaged in their community. The majority of LTSC's senior clients live alone or with an elderly spouse without a caregiver or family support. They are low-income and many are monolingual Japanese or Korean. This program will serve 20-25 volunteers and 300 seniors. Activities will include 20 hours of volunteer training for 20-25 volunteers and case management for 300 seniors.

4. How does this project relate to other existing projects in the community?

There are no other friendly visitor programs in the Japanese community. This will be the only volunteer training program, which is centered around case management and other social services, and the only one where Japanese or Korean language is central to the client relationship. For resource information and sharing of best practices, LTSC collaborates with a number of other Asian Pacific agencies who provide services for other immigrant communities (Chinese, Thai,

Cambodian, Vietnamese, Filipino.) This program's success depends on the recruitment, training and effectively using volunteers.

C) Project Outcomes and Evaluation

1. What are the key anticipated outcomes of the project and impact on participants?

(1) 75% of senior clients will report they were able to remain in their homes and avoid nursing home care. (2) 90% of volunteers will report they had a positive experience as a volunteer during the grant period. (3) The agency will increase its capacity to serve seniors by 25% during the grant period.

2. How will you know if you have achieved the expected outcomes?

We will conduct 6-month follow-up with clients to assess whether they are able to remain at home. We will conduct volunteer surveys and support group meetings. Volunteers will record their hours logged. Client intake sheets will be counted.

3. How will progress towards the objectives be tracked and outcomes measured?

The Program Director will compile client surveys and evaluate the data. The Program Manager will evaluate the volunteer surveys and attend volunteer support group meetings. The Program Assistant will track the number of client intake sheets generated over the grant period and inform Program Director. The Program Assistant will track the volunteer sign-in sheets to calculate total volunteer hours.

D) How will you use the grant funds?

If awarded a grant the funds will be used for staff salaries and volunteer expenses.

III. Project Future

A) Explain how you will support this project after the grant performance period.

Because the volunteers will continue to provide services, minimal funding will be required to maintain the project after the performance period. Volunteer management and oversight will be incorporated into current LTSC social service staff duties.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualification

A) Describe your board of directors and the role it plays in the organization.

LTSC's 22-member Board of Directors is the decision-making group and is responsible for providing guidance and overall direction to the organization. The Board meets quarterly. The Executive Committee meets monthly. The Board Committees are: the Executive Committee, Community Development Program/Project Review Committee, Finance Committee, Governance Committee, Little Tokyo Revitalization, Research and Planning and Social Services Committee. The Board makes decisions by resolutions.

B) Describe the qualifications of key personnel/staff responsible for the project.

Mike Murase has been serving as the Director of Service Programs at LTSC for 8 years. He oversees the work of the Social Service Department. He is responsible for the supervision of the directors of each department or program; organizational, structural and workflow plans; oversight of contract and budget management; and program development and planning. Murase is a graduate of UCLA and USC Gould School of Law.

2014 S.L. Gimbel Foundation APPLICATION

V. Project Budget

A) Please provide a detailed line-item budget for your project by completing the table below.
Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Program Director	.2 FTE=\$19,362	\$11,362		\$8,000	\$19,362
Program Manager	.5 FTE=\$16,665		\$6,875	\$9,790	\$16,665
Program Assistant	.25FTE=\$8,670		\$3,670	\$5,000	\$8,670
Volunteer parking	\$8/day x 20 volunteers = \$160 \$160 x 10 sessions = \$1600			\$1600	\$1600
Volunteer trainings refreshments	\$35 x 10 sessions = \$350			\$350	\$350
Volunteer Certificates of Completion	\$5 x 20 volunteers = \$100			\$100	\$100
"Graduation" celebration	\$8 x 20 volunteers = \$160			\$160	\$160
TOTALS:	\$44,907	\$11,362	\$10,545	\$25,000	\$44,907

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
Los Angeles County	15,000
City of Los Angeles	43,000

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
<i>None</i>		

VII. Financial Analysis

Agency Name: LTSC Community Development Corporation

Most Current Fiscal Year (Dates): From 1/1/2013 To: 12/31/2013

This section presents an overview of an applicant organization’s financial health and will be reviewed along with the grant proposal. Provide all the information requested on your entire organization. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. Double Check your figures!

Program to Total Expenses Ratio: Percentage of expenses used to support programming versus how much is spent for general management and fundraising. A general rule is that at least 75 percent of total expenses should be used to support programs – the higher the percentage the better.

Program Expenses	/Total Operating Expenses	= Program Expense Ratio
\$7,282,976	\$8,459,342	86 %

990: Part IX, Column B, Line 25 990: Part IX, Column A, Line 25

Administrative Expense (100%-Program Expense ratio) per 990 above	Percentage of Organization’s Current Total Budget used for Administration (from cover page)	Differential
14%	13 %	1 %

If the differential is above (+) or below (-) 10%, provide an explanation:

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$2,193,684	\$6,368,343	9,307,443	.92

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$ (157,075)	\$536,987

Notes:

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$1,498,982	16	Program Fees	\$2,648,202	27
Fundraising/Special Events	\$300,675	3	Interest Income	\$56,977	1
Corp/Foundation Grants	\$1,607,792	16	Other: Real Estate Revenue	\$104,880	1
Government Grants	\$2,645,922	27	Other: Costs reimbursed; Misc	\$888,116	9

Little Tokyo Service Center Community Development Corporation

Board Roster with Affiliation 2014

OFFICERS:

Alan Nishio, President	Associate Vice President-Emeritus, California State University, Long Beach
Lloyd Kajikawa, V.P.	Administrator, Los Angeles County Office of Education*
Kathy Masaoka, Sec	Nikkei for Civil Rights & Redress
David Mitani, V.P.	Principal, Shelter Architects
Edwin Takahashi, Treas.	CPA, Kiyohara & Takahashi, CPAs

EXECUTIVE BOARD MEMBERS:

Dick Kaku	Traffic Consultant, Kaku Associates
Trisha Murakawa	Principal, Murakawa Communications
Debra Nakatomi	Public Relations, Nakatomi & Associates
Jean Nishimoto	Insurance Administrator*
Sandra Yamane	President, Morris & Swanson
Linda Yamauchi	Southern California Edison*

BOARD MEMBERS:

Akemi Arakaki	Judge, Los Angeles County Superior Court
Dennis Arguelles	Commissioner, Los Angeles County Consumer Affairs Advisory Commission
Shashi Hanuman	Directing Attorney, Public Counsel Community Development Project
Josh Ishimatsu	Director of Research and Capacity Building, National CAPCD
Miyako Iwai	Vice President, Manufacturers Bank*
Dennis Kobata	Management Analyst, City of Torrance Transit System*
Vivienne Lee	Roberts Enterprise Development Fund (REDF), Southern California Regional Director
Jeri Okamoto Floyd	Attorney*
Miguel Nunez	Transportation Planner, Fehr and Peers
George Tanaka	Senior Vice President, Union Bank
Dean Toji	Professor, California State University Long Beach
Mark Usui	Partner, EOS Accountants, LLP
David Uyehara	Dentist, Veterans Hospital
David Yoo	Director, UCLA Asian American Studies Center

*Retired

LTSC Budget Comparison

	Actuals	Budget	Variance
	Most Recently	Projections	
	Completed Year	Current Year	
	2013	2014	
Income			
Individual Contributions	389,113	1,156,942	767,829
Corporate Contributions	482,465	300,000	(182,465)
Foundation Grants	1,257,716	1,050,037	(207,679)
Government Contributions	2,645,922	2,645,922	0
Other Earned Income	2,648,202	1,983,072	(665,130)
Other Unearned Income	2,181,562	1,510,560	(671,002)
Interest & Dividend Income	56,977	14,400	(42,577)
In kind contributions	89,590		
Total Income	9,751,547	8,660,933	(1,001,024)
Expenditures			
Personnel			
Salary CEO	117,300	118,473	1,173
Salary Assistant	34,680	35,027	347
All other staff salary	4,754,851	4,816,868	62,017
Payroll Taxes	400,291	433,272	32,981
Insurance - Workers' Comp	305,404	309,157	3,753
Insurance - Health	526,426	846,393	319,967
Earned vacation	37,436	37,775	339
Payroll Services	79,145	52,811	(26,334)
Staff daily parking	23,322	24,000	678
Retirement	67,827	68,591	764
Total Personnel	6,346,682	6,742,367	395,685
General Program/Administrative			
Bank/Investment Fee	16,560	5100	(11,460)
Publications	8,540	6450	(2,090)
Conferences & Meetings	24,625	29128	4,503
Mileage	70,753	68643	(2,110)
Audit & Accounting	69,857	106187	36,330
Program Consultants	118,239	152930	34,691
Insurance Expense	26,783	33856	7,073
Telephone Expense - Land Lines	43,464	30192	(13,272)
Office Supplies	186,903	162022	(24,881)
Postage & Delivery	32,475	30140	(2,335)
Printing & Copying	36,504	63656	27,152
Miscellaneous	1,365	-	-
Other expenses	2,925,871	1,814,178	(1,178,981)
Total General Program/Administrative	3,561,939	2,502,482	(1,125,380)
Total Expenditures	9,908,621	9,244,849	(729,695)
Revenue Less Expense	(157,074)	(583,916)	

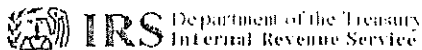
Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

Check if Schedule O contains a response to any question in this Part IX [X]

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.		(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1	Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2	Grants and other assistance to individuals in the United States. See Part IV, line 22				
3	Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4	Benefits paid to or for members				
5	Compensation of current officers, directors, trustees, and key employees	330,175.	330,175.		
6	Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7	Other salaries and wages	4,521,509.	3,878,199.	358,062.	285,248.
8	Pension plan accruals and contributions (include section 401(k) and section 403(b) employer contributions)				
9	Other employee benefits	361,380.	236,351.	101,598.	23,431.
10	Payroll taxes	409,643.	359,178.	28,320.	22,145.
11	Fees for services (non-employees):				
a	Management				
b	Legal	4,300.	3,500.	800.	
c	Accounting	63,769.	52,474.	9,646.	1,649.
d	Lobbying				
e	Professional fundraising services. See Part IV, line 17				
f	Investment management fees				
g	Other				
12	Advertising and promotion	10,512.	8,359.	658.	1,495.
13	Office expenses				
14	Information technology				
15	Royalties				
16	Occupancy	311,423.	293,961.		17,462.
17	Travel	103,037.	95,154.	2,615.	5,268.
18	Payments of travel or entertainment expenses for any federal, state, or local public officials				
19	Conferences, conventions, and meetings				
20	Interest	14,667.	14,667.		
21	Payments to affiliates				
22	Depreciation, depletion, and amortization	59,090.	17,522.	41,568.	
23	Insurance	45,153.	38,811.	4,728.	1,614.
24	Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a	SUBCONTRACTORS	391,695.	391,695.		
b	SUPPLIES	233,677.	204,706.	14,604.	14,367.
c	CHILDCARE PROVIDERS	232,539.	232,539.		
d	CHILDCARE SUBCONTRACT W	189,383.	189,383.		
e	All other expenses SEE SCH O	1,177,390.	936,302.	61,245.	179,843.
25	Total functional expenses. Add lines 1 through 24e	8,459,342.	7,282,976.	623,844.	552,522.
26	Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248667580
Dec. 31, 2009 LTR 4168C E0
95-4444102 000000 00

00044296
BODC: TE

LTSC COMMUNITY DEVELOPMENT
CORPORATION
% BILL WATANABE
231 E 3RD ST STE G106
LOS ANGELES CA 90013-1493

011113

Employer Identification Number: 95-4444102
Person to Contact: Mr. Lockhart
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Dec. 21, 2009, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in January 1994.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

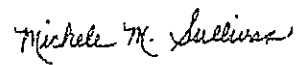
Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

0248667580
Dec. 31, 2009 LTR 4168C E0
95-4444102 000000 00
00044297

LTSC COMMUNITY DEVELOPMENT
CORPORATION
% BILL WATANABE
231 E 3RD ST STE G106
LOS ANGELES CA 90013-1493

Sincerely yours,



Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I



The
Community
Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

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Chair of the Board

Philip Savage IV
Vice Chair of the Board

Pat Spafford, CPA
Chief Financial Officer

Sean Varner
Secretary of the Board

Glenda Bayless

Sergio Bohon

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Paul Granillo

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Rose Salgado

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Grover Trask
Immediate Past Board Chair

Dr. Jonathan Lorenzo Yorba
President and CEO

April 17, 2014

Mr. Dean Matsubayashi
Executive Director
LTSC Community Development Corporation
231 E. Third St. Suite G106
Los Angeles, CA 90013

Dear Mr. Matsubayashi:

Congratulations! A grant has been approved for **LTSC Community Development Corporation** in the amount of **\$25,000** from the S.L. Gimbel Foundation. The **performance period for this grant is May 1, 2014 to April 30, 2015**. Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Senior Services Volunteer Program: To recruit and train 20-25 volunteers to serve 300 homebound, isolated seniors.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due on May 15, 2015** and a copy will be available online at The Community Foundation website.

We wish you great success and look forward to working with you during the grant performance period.

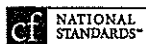
If you have any questions, please call me at 951-684-4192 ext. 114 or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat
Executive Vice President

20673 LTSC Community Development Corp. 20140271

GIMB1



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501
P: 951.241.7777 ~ F: 951.684.1911 ~ www.thecommunityfoundation.net

2014 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: LTSC Community Development Corporation
Grant Amount: \$ 25,000 **Grant Number:** 20140271
Grant Period: May 1, 2014 through April 30, 2015
Purpose: Senior Services Volunteer Program: To recruit and train 20-25 volunteers to serve 300 homebound, isolated seniors.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the **"S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California"** is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When

publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

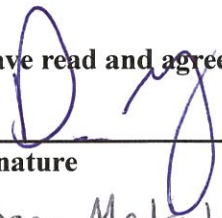
8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.



Signature

Dean Matsubayashi

Printed Name

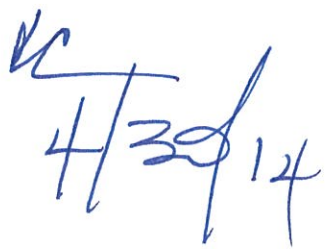
4-24-14

Date

Executive Director

Title

Organization: 20673 LTSC Community Development Corporation
Grant Number: 20140271





April 24, 2014

Celia Cudiamat
Executive Vice President
The Community Foundation
3700 Sixth Street Suite 200
Riverside, CA 92501

Dear Ms. Cudiamat:

On behalf of Little Tokyo Service Center Community Development Corporation (LTSC), I wanted to express my sincere gratitude to the S.L. Gimbel Foundation Fund and The Community Foundation for their generous support.

Thank you for your belief in our agency and its impact on the seniors we serve. The reason LTSC opened its doors was to serve the senior community in and around Little Tokyo and today we are continuing that mission by serving seniors throughout Los Angeles. The Foundation's assistance will allow us to serve seniors who are isolated, lonely, and without emotional support and physical care.

We look forward to working with The Community Foundation in the upcoming year. Again, our deepest thanks for your partnership, which will enable us to continue providing much needed services to the most needy in our community. I have enclosed our signed Grant Agreement.

Sincerely,


Dean Matsubayashi
Executive Director
Little Tokyo Service Center CDC

Thank you
Celia!



The
Community
Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS

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Chair of the Board

May 2, 2014

Philip Savage IV
Vice Chair of the Board

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Executive Director
LTSC Community Development Corporation
231 E. Third St. Suite G106
Los Angeles, CA 90013

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D. Matthew Pim

Patrick O'Reilly

Rose Salgado

Beverly Stephenson

Grover Trask
Immediate Past Board Chair

Dr. Jonathan Lorenzo Yorba
President and CEO

Dear Mr. Matsubayashi:

The Community Foundation is pleased to enclose a grant check for **\$25,000** from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by May 15, 2015 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation." You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951-684-4194.

Sincerely,

Celia Cudiamat
Executive Vice President

20140271

37319

GIMBI



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501
P: 951.241.7777 ~ F: 951.684.1911 ~ www.thecommunityfoundation.net

The Community Foundation

Serving the Counties of Riverside and San Bernardino

3700 SIXTH STREET, SUITE 200
RIVERSIDE, CA 92501
951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
A Financial Services Company
3695 Main Street, Riverside, CA 92501
90-3414-1222

37319

PAY * Twenty-Five Thousand and no/100 *

TO THE ORDER OF

LTSC Community Development Corporation
231 E. Third St. Suite G106
Los Angeles, CA 90013

DATE

05/01/2014

AMOUNT

\$****25,000.00



Jonathan Lopez Yaba
Celia Indranto
AUTHORIZED SIGNATURE

Security features. Details on back.

⑈037319⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation

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20673 LTSC Community Development Corporation
20140271 04/17/2014 Senior Services Volunteer Program
GIMB S.L. Gimbel Foundation Advised Fund

05/01/2014 037319
25,000.00 25,000.00

CHECK TOTAL: \$****25,000.00

The Community Foundation

37319

20673 LTSC Community Development Corporation
20140271 04/17/2014 Senior Services Volunteer Program
GIMB S.L. Gimbel Foundation Advised Fund

05/01/2014 037319
25,000.00 25,000.00

CHECK TOTAL: \$****25,000.00